

	FUNCTION	POC
OPERATIONAL	Determine which agencies will participate in each region	FEB
	Establish and maintain a list of agency POCs	FEB
	Distribute recruitment information to agencies	FEB
	Collect applications and assignments	Agency POC
	Selection process	Agency POC
	Communicate selections	Agency POC
	Gather assignment preferences from candidates	Agency POC
	Matching process	Agency POC/FEB
	Communicate assignment matches	Agency POC
	Coordinate Program Orientation and Wrap-Up	Agency POC/FEB
	Coordinate Cohort Events	Agency POC/FEB
	Answer questions about the program at the agency level	Agency POC/FEB
OVERSIGHT	Answer questions about the program at the region level	Set up OPM Inbox
	Coordinate regular 'Steering Committee' meetings	OPM Offices
	Create and manage program timeline	OPM Offices
	Check-in with agencies for progress updates	OPM FEB Office
	Check-in with FEBs for progress updates	OPM FEB Office
	Distribute surveys and manage data	OPM TED Office